

Ryde High Street Heritage Action Zone Steering Group Minutes – DRAFT Pending Approval

Date/time of meeting: Wednesday 8th March 2023 – 12:30 – 14:00

Location of meeting: Ryde Town Council, Lind Street with Teams link for hybrid meeting approach

Chairperson: Lisa Dyer

Attending:

Lisa Dyer (LD), Cllr Simon Cooke (SC), - (RTC)

Rosie Clements (RC) (HE) via MS Teams

Cllr Phil Jordan (PJ) (IWC)

Martin Gibson (MG), Fiona Capewell (FC) (HAZ project team)

Apologies: Marion Brinton, Louise Dandy, Lee Byrne, Chris Turvey, Paul Thomas, Cllr Malcolm Ross.

Date, time & location of next meeting: Wednesday 3rd May 2023 – 12:30 – 14:00

Agenda

1. Welcome and apologies
2. Declarations of Interest
3. Approval of minutes
4. Matters arising
 - Grace's Bakery update
5. Project management time (Paper 1)
6. Pedestrian Area Improvements (Paper 2)
7. Shopfront Improvement Grants (Verbal Update)
8. Any other business
9. Date of next meeting

Decisions

Agenda Item	Decision(s) made
2. Declaration of interests	PJ responsible for Highways at IWC
3. Approval of minutes	Minutes approved as accepted
4. Matters Arising – Year End Finance	Agreed to give Project Manager flexibility within the budget lines to ensure that full amounts are spent.
5. Project Management time (Paper 1)	Approved for 5 days a week as per the Paper request.
8. Any other business	Ryde Town Hall <ul style="list-style-type: none">• Conditional agreement for contribution of £10,000, based on the successful Active Travel bid.• Will require sign off from Louise and Marion in Historic England, as not part of an existing HAZ project.

Actions

Agenda Item	Action(s) required	Assigned to
4. Matters Arising – Grace's Bakery	Chase up ERMIC quote and request quote from other supplier	FC/MG
6. Pedestrian Area Improvements	Full pedestrianisation beyond Grace's Bakery to be an agenda item for next Steering Group meeting	FC/MG

	Commission visualisations so stakeholders can understand what is planned. Explore opportunities for VR via Pete Fellows and his contact.	MG
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Issues to carry forward

Agenda Item	Issue to carry forward
	No issues to carry forward

Other Notes

Agenda Item	Other notes
4. Matters Arising	<p>Grace's Bakery</p> <ul style="list-style-type: none"> • Still awaiting quote for RIBA Stage 3 (Planning permission stage) from ERMC. They seem to have capacity issues. • No additional funding is available from Historic England at this stage. Any funding would have to come out of existing budget. • Suggested that we leave the matter live and then as we get more information on funding (HE Q1 funding decision for next year likely to be end of May) • If we pay out of existing Public Realm funding, we won't be able to afford the main works. • Quotes will be sought from elsewhere in the meantime. <p>Year End Funding</p> <ul style="list-style-type: none"> • RTC Funding - £5000 adjustment will have to be funded from RTC this year. Been paid but not showed as being claimed. • £5000 up on St Mary's Project, which will fill the hole. • £2.5k underspend on salaries. • £39k remaining in shopfront budget all allocated to stage payments for the first 3 projects, plus design fees. • Public Realm £7.5k. This will be spent on detailed design. • Agree to flexibility within the budget within budget lines to ensure that full amounts are spent.
5. Project Management (Paper 1)	<ul style="list-style-type: none"> • MG gave clarification of the details included in the Paper. • Confirmation of 5 days a week as per the Paper request.
6. Public Realm	<p>Discussion over the issues raised in Paper 2.</p> <ul style="list-style-type: none"> • Island Roads challenges: PJ has meeting arranged to raise the difficulties that exist with Island Roads. Pathfinder project is an Island wide investment, so agreement needs to be made. • Project timing - Want to start works in January 2024 to avoid the Christmas period. • MG shared the Groundwork designed plan for the high street to the meeting could see. Taken Masterplan from HCC and replaced the planters with the SuDS, in the most suitable areas. • Groundworks will be specifying the planting. Drought resistant and more sustainable. • Is there scope in budget to get Artist's impressions done for visualisations? LD mentioned a contact at Portsmouth University who produces Virtual

	<p>Reality – could this be used to provide an interactive experience to view the plans? We would still need illustrations for comms.</p> <ul style="list-style-type: none"> • PJ - Why use block paving instead of tiling? Heavy vehicles will break tiling. We need something more substantial. Building it for the overall requirements despite the desire to pedestrianize the whole area. TRO means properties have legitimate access. • The above sparked a discussion about the potential to fully pedestrianize the high street from Grace’s Bakery onwards. From Garfield Road to Grace’s Bakery would be two-way traffic to enable their access, then the rest of the high street would be blocked to traffic. PJ suggested that TROs could be progressed to support this. • This would enable different paving materials to be used in the resurfacing, which are more designed for pedestrian use. • Grace’s lift would still be required / preferred longer term. • Steering Group to think about what is really wanted in terms of the pedestrianisation. • Put back on Agenda for next meeting.
<p>7. Shopfront Improvement Grants</p>	<p>Verbal update</p> <ul style="list-style-type: none"> • 3 shopfronts (The Gambling Man, The Crown and Aladdin’s Cave) all into planning with tender docs out and grant agreements in progress. Staged payments planned before the end of the month. • 2 further shopfronts (Osbornes and The Kebab House) to be progressed for next financial year. • The Star’s awning design wasn’t approved by the IWC Conservation Officer. The owners are not happy and see themselves as having been rejected a grant. FC to make further contact (despite having received no response from last email) and offer further discussion.
<p>8. Any other Business</p>	<p>Ryde Town Hall</p> <ul style="list-style-type: none"> • A Conservation Deficit Report is required to progress RTC’s intentions to purchase the Town Hall. Simon Goddard has been identified as one qualified professional to produce the report, which is vital for grant funding application. • PJ asking for £10,000 contribution from the HAZ towards the report. • There is no room in the current budget without taking money away from Public Realm or Shopfronts. • Conditional agreement based on the successful Active Travel bid, which will provide a boost to the HAZ Budget. • Will require sign off from Louise and Marion in Historic England, as not part of an existing HAZ project.
<p>9. Date for Next Meeting</p>	<p>Wednesday 3rd May – 12:30 – 14:00</p>