



**Decision record**

**Interviews with candidates for the role of Ryde Town Board Chair**

Held on Friday 8<sup>th</sup> March 2024, 11:00 - 14:30, at Ryde Town Council

<b>Present</b>	<b>In Attendance</b>
Phil Jordan, Leader, Isle of Wight Council	Richard Jones, Chief Executive, Solent LEP
Colin Rowland, Strategic Director of Community Services, Isle of Wight Council	
Donna Jones, Police and Crime Commissioner, Hampshire & Isle of Wight	
Lisa Dyer, Town Clerk, Ryde Town Council	
<b>Apologies</b>	
Dr Robert Seely MBE MP	

<b>Item</b>		<b>ACTION</b>
<b>1.</b>	<p><b>Welcome and Introduction</b></p> <p>Richard Jones provided an overview of the application and interview process for the Ryde Town Board Chair role and copies of the applications received, role description, application pack and interview questions agreed ahead of the meeting with the Isle of Wight Council were shared with Interview Panel Members.</p> <p>An update was provided in relation to applications and the panel were advised that one candidate, Luke Kerr, had made contact ahead of the meeting to confirm that they would like to be considered for a Board Member role on the Ryde Town Board as opposed to the Chair role. As a result of this update, the panel would interview two shortlisted candidates.</p> <p><b>Apologies for Absence</b></p> <p>Apologies were noted from Dr Robert Seely MBE MP.</p>	
<b>2.</b>	<p><b>Declarations of Interest</b></p> <p>No declarations were noted.</p>	

<p>3.</p>	<p><b>Interview with Michael Ward (11:25 – 12:10)</b></p> <p>Michael Ward joined the meeting and provided responses to the agreed interview questions from the Panel. An opportunity to ask question on the role to the Panel was also provided.</p>	
<p>4.</p>	<p><b>Break (12:10 - 12:30)</b></p>	
<p>5.</p>	<p><b>Interview with Steven Holbrook (12:30 - 13:15)</b></p> <p>Steven Holbrook joined the meeting and provided responses to the agreed interview questions from the Panel. An opportunity to ask question on the role to the Panel was also provided.</p>	
<p>6.</p>	<p><b>Interview panel discussion</b></p> <p>The panel discussed the candidates applications and responses to interview questions.</p> <p>The Panel agreed that Michael Ward would not be appointed to the role.</p> <p>The Panel agreed that Steven Holbrook would be offered the role of Ryde Town Board Chair.</p>	
<p>7.</p>	<p><b>Summary and next steps</b></p> <p>It was agreed that Richard Jones would notify the outcome of the panel decisions to all candidates for the role of Ryde Town Board Chair.</p> <p>In relation to Steven Holbrook, it was agreed that Steven would be invited to attend an initial meeting with Phil Jordan and Colin Rowland at Ryde Town Council Offices w/c 11<sup>th</sup> March 2024.</p> <p>In relation to Michael Ward, it was agreed that a feedback call would be offered to Michael to provide feedback on his application. Post meeting note: Richard Jones held a feedback call with Michael Ward on Tuesday 12<sup>th</sup> March.</p>	<p><b>Richard Jones</b></p>